

## **COVER SHEET FOR ALL CURRICULUM PROPOSALS**

Check all Campuses making		ALL Proposals	New Programs/Courses			
		PC Signature	CEO Signature	New Program	New Program	
			(CEO signature needed for all <u>new</u>	Approval	Approval Section 6	
this			<u>programs</u> and any new courses that	Supplement B	("Cost Effectiveness and	
proposal.			have new facility/resource costs	("Budget" included	Resources" included for	
			associated with the course)	for each campus)	each campus)	
	ACC					
	CCC					
	GWCC	Giuseppe Vertuce	zi e			
	HCC					
	MCC					
	MxCC					
	NVCC					
	NWCC					
	NCC					
	QVCC					
	TRCC					
	TxCC					

## Type of Proposal.

NEW Program (degree)
NEW Certificate
NEW Course
MODIFICATION of an Aligned Program (degree)
MODIFICATION of an Aligned Certificate
MODIFICATION of an Aligned Course
<b>DISCONTINUATION</b> of a Program (degree)
DISCONTINUATION of a Certificate
<b>DISCONTINUATION</b> of a Course
OTHER (please describe):



## **Modification of an Aligned Course**

This template should be used by the faculty discipline and program workgroups to modify an official record of a course for inclusion in the CT State Community College catalog. All original information as approved should be included, with revisions highlighted within the document and summarized in the "Summary of Changes." Please use the form below, or the original approved template with revisions highlights can be copied here, with a summary of changes and effective date included and all changes highlighted within the document.

**Directions**: *Please provide the date, name of originator, title, and campus below.* 

Date:			
COURSE INFORMATION (Aligned	COURSE INFORMATION (Modified)		
COURSE TITLE:	COURSE TITLE:	_	
COURSE CODE:	COURSE CODE:		
(3-4-letter subject code and number)	(3-4-letter subject code and number)		
SUMMARY OF CHANGES:	SUMMARY OF CHANGES:		
EFFECT DATE OF CHANGES:	EFFECT DATE OF CHANGES:		

CREDIT HOURS:	CREDIT HOURS:	
CONTACT HOURS:	CONTACT HOURS:	
PREREQUISITES:	PREREQUISITES:	
Student must have earned an acceptable	Student must have earned an acceptable	
grade in all prerequisites before enrolling	grade in all prerequisites before enrolling	
COREQUISITES:	COREQUISITES:	
Student must be enrolled in this course	Student must be enrolled in this course	
during the same term.	during the same term.	
COURSE DESCRIPTORS:	COURSE DESCRIPTORS:	
For example: General Education course, Clinical, Lab, Studio, Distance Learning,	For example: General Education course,	
Seminar, Practicum. Use designated	Clinical, Lab, Studio, Distance Learning, Seminar, Practicum. Use designated	
codes: (once developed)	codes: (once developed)	
CATALOG COURSE	CATALOG COURSE	
DESCRIPTION:	DESCRIPTION:	

STUDENT LEARNING OUTCOMES:	Upon success completion of this course the student will:	STUDENT LEARNING OUTCOMES:	Upon success completion of this course the student will:
TOPICS OUTLINE:	List Instructional units:	TOPICS OUTLINE:	List Instructional units:
ADDITIONAL INFORMATION (OPTIONAL): Note any special instructions, recommended texts, or materials (e.g., open-source materials)		ADDITIONAL INFORMATION (OPTIONAL): Note any special instructions, recommended texts, or materials (e.g., open-source materials)	

CLASSROOM REQUIREMENTS	*Note: If modified classroom requirements result in increased demand for Budget, Facilities, Equipment, and/or Personnel, the campus CEO must approve this proposal.	
(e.g., Computer lab, Kitchen, Science Lab, Studio, Lecture)	(e.g., Computer lab, Kitchen, Science Lab, Studio, Lecture)	

Resource needs have been discussed with Library Services and Information Technology Operations. (Complete if applicable.)

Name and Title	Signature of Originator	Date
	Giuseppe Vertucci	
☐ No Library Services needed.		
☐ No Technology Services needed.		
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GOVERNANCE BODY	SIGNATURES	DATE
Statewide Discipline Council		
School Area Curriculum Council		
Curriculum Congress		
School Area Academic Dean		
CT State Provost		
*Campus CEO (if applicable)		
*CT State President (if applicable)		