

## **COVER SHEET FOR ALL CURRICULUM PROPOSALS**

| Check all |        | ALL Proposals     | New Programs/Courses                     |                    |                          |  |
|-----------|--------|-------------------|--|--------------------|--------------------------|--|
| Ca        | mpuses | PC Signature      | CEO Signature                            | New Program        | New Program              |  |
| making    |        |                   | (CEO signature needed for all <u>new</u> | Approval           | Approval Section 6       |  |
| this      |        |                   | programs and any new courses that        | Supplement B       | ("Cost Effectiveness and |  |
| proposal. |        |                   | have new facility/resource costs         | ("Budget" included | Resources" included for  |  |
| •         | •      |                   | associated with the course)              | for each campus)   | each campus)             |  |
|           | ACC    |                   |  |                    |                          |  |
|           |        |                   |  |                    |                          |  |
|           | CCC    |                   |  |                    |                          |  |
|           | GWCC   | Jiuseppe Vertucci |  |                    |                          |  |
|           | HCC    |                   |  |                    |                          |  |
|           | MCC    |                   |  |                    |                          |  |
|           | MxCC   |                   |  |                    |                          |  |
|           | NVCC   |                   |  |                    |                          |  |
|           | NWCC   |                   |  |                    |                          |  |
|           | NCC    |                   |  |                    |                          |  |
|           | QVCC   |                   |  |                    |                          |  |
|           | TRCC   |                   |  |                    |                          |  |
|           | TxCC   |                   |  |                    |                          |  |

## Type of Proposal.

| NEW Program (degree)                        |
|---|
| NEW Certificate                             |
| NEW Course                                  |
|   |
| MODIFICATION of an Aligned Program (degree) |
| MODIFICATION of an Aligned Certificate      |
| MODIFICATION of an Aligned Course           |
|   |
| DISCONTINUATION of a Program (degree)       |
| DISCONTINUATION of a Certificate            |
| <b>DISCONTINUATION</b> of a Course          |
|   |
| OTHER (please describe):                    |



## **Modification of an Aligned Course**

This template should be used by the faculty discipline and program workgroups to modify an official record of a course for inclusion in the CT State Community College catalog. All original information as approved should be included, with revisions highlighted within the document and summarized in the "Summary of Changes." Please use the form below, or the original approved template with revisions highlights can be copied here, with a summary of changes and effective date included and all changes highlighted within the document.

**Directions**: *Please provide the date, name of originator, title, and campus below.* 

| Date:                                |                                      |  |
|--------------------------------------|--------------------------------------|--|
| Name of Originator:                  |                                      |  |
|                                      |                                      |  |
| Primary Campus of Originator:        |                                      |  |
|                                      |                                      |  |
| COURSE INFORMATION (Aligned)         | COURSE INFORMATION (Modified)        |  |
| COURSE TITLE:                        | COURSE TITLE:                        |  |
|                                      |                                      |  |
| COURSE CODE:                         | COURSE CODE:                         |  |
| (3-4-letter subject code and number) | (3-4-letter subject code and number) |  |
| SUMMARY OF CHANGES:                  | SUMMARY OF CHANGES:                  |  |
|                                      |                                      |  |
|                                      |                                      |  |
|                                      |                                      |  |
|                                      |                                      |  |
|                                      |                                      |  |
|                                      |                                      |  |
| EFFECT DATE OF CHANGES:              | EFFECT DATE OF CHANGES:              |  |
|                                      |                                      |  |
|                                      |                                      |  |

| CREDIT HOURS:  | CREDIT HOURS:  |  |
|--|--|--|
| CONTACT HOURS:   | CONTACT HOURS:   |  |
| PREREQUISITES:   | PREREQUISITES:   |  |
| Student must have earned an acceptable grade in all prerequisites before enrolling COREQUISITES:   | Student must have earned an acceptable grade in all prerequisites before enrolling COREQUISITES:   |  |
| Student must be enrolled in this course during the same term.  | Student must be enrolled in this course during the same term.  |  |
| COURSE DESCRIPTORS:  | COURSE DESCRIPTORS:  |  |
| For example: General Education course,<br>Clinical, Lab, Studio, Distance Learning,<br>Seminar, Practicum. Use designated<br>codes: (once developed) | For example: General Education course,<br>Clinical, Lab, Studio, Distance Learning,<br>Seminar, Practicum. Use designated<br>codes: (once developed) |  |
| CATALOG COURSE<br>DESCRIPTION:   | CATALOG COURSE<br>DESCRIPTION:   |  |
|  |  |  |

| STUDENT LEARNING<br>OUTCOMES:   | Upon success completion of this course the student will: | STUDENT LEARNING<br>OUTCOMES:   | Upon success completion of this course the student will: |
|---|--|---|--|
| TOPICS OUTLINE:   | List Instructional units:                                | TOPICS OUTLINE:   | List Instructional units:                                |
| ADDITIONAL INFORMATION (OPTIONAL): Note any special instructions, recommended texts, or materials (e.g., open-source materials) |  | ADDITIONAL INFORMATION (OPTIONAL): Note any special instructions, recommended texts, or materials (e.g., open-source materials) |  |

|  | *Note: If modified classroom requirements result in increased demand for Budget, Facilities, Equipment, and/or Personnel, the campus CEO must approve this proposal. |  |
|--|--|--|
| (e.g., Computer lab, Kitchen, Science<br>Lab, Studio, Lecture) | (e.g., Computer lab, Kitchen, Science<br>Lab, Studio, Lecture)   |  |

Resource needs have been discussed with Library Services and Information Technology Operations. (Complete if applicable.)

School Area Academic Dean

\*Campus CEO (if applicable)

\*CT State President (if applicable)

CT State Provost

| Name and Title                       | Signature of Originator | Date |
|--------------------------------------|-------------------------|------|
|                                      | Jiuseppe Vertucci       |      |
| ☐ No Library Services needed.        | •                       |      |
| ☐ No Technology Services needed.     |                         |      |
|                                      |                         |      |
|                                      |                         |      |
| GOVERNANCE BODY                      | SIGNATURES              | DATE |
| Statewide Discipline Council         |                         |      |
| 2 mo 11 2 15 1 p 1 1 1 0 0 0 1 1 1 1 |                         |      |
| School Area Curriculum Council       |                         |      |
|                                      |                         |      |
| Curriculum Congress                  |                         |      |