CT State Informational Webinar Series

Transitioning

Legacy 12-College Banner to

CT State One College Banner
Introductions & Agenda

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Presenters

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Deputy CIO – Enterprise Applications, CSCU SO

Lourdes Cruz
Executive Director, Student Information Services
Agenda

- Project Overview
- Data Migration
- Go-Live Milestones
- What’s Different - Key Configuration Changes
Project **Overview**

What is the One College Banner Project (OCB)?

- Legacy Banner ➔ CT State Banner

- Not just Banner
  - Banner Self-Service – All Modules
  - CRM Recruit
  - CRM Advise
  - DegreeWorks
  - myCTState (replaces myCommNet)
  - Acalog - Online Catalog
  - Curriculog – Curriculum Management
  - Course Leaf Section Scheduler
  - EMS – Events Management System
  - TouchNet
Project Overview

- CT State Initiative - Not an IT Project
  - People, Process & Technology
  - 150+ Team Members
  - No Team, Policies & Procedures - No Banner
  - No Banner – No Administrative Technology to:
    - Manage Financials
    - Procure Goods & Services
    - Recruit & Admit Students
    - Process & Award Financial Aid
    - Advise & Register Students
    - Manage Student Billing
    - Complete Degree Audits
    - Award Degrees & Graduate Students
Project Overview - FAQs

- Why does CT State need a new instance of Banner?
- How is One College Banner (OCB) accessed?
- Will there be “X” accounts and college specific accounts?
- Who can access One College Banner?
- Will all 12-College Banner (12CB) data be migrated to OCB?
Data Migration

- **General Person (GP) & GP-Synch**
  - ~1.7 Million Identities Imported
  - Person Data Synchronization

- **Finance Module**
  - CSU SO Chart of Accounts
  - Vendor Information
  - Fixed Asset Information

- **Financial Aid Module**
  - One-time Requirements
  - Comments
  - Satisfactory Academic Progress (SAP)
  - Direct Loan Information
  - User Defined Field Data
Data Migration

- Student Module
  - Institutional Academic History
  - Transfer History
  - Awarded Degrees & Diploma Information
  - General Student Data
  - Veteran Information
  - Student Attributes
  - Student Cohorts
  - Assigned Advisors
  - High School
  - Prior College
  - Prior Degree
  - Active Holds
  - Faculty & Advisors
Data Migration

- **Student Accounts Receivable Module**
  - Detail Codes Simplified
    - 5,577 12-College Codes ➔ 393 One College Codes
  - Account Balance Load - July 2023
  - Balance Details – 3 Categories
    - Outstanding Write-off Transactions
    - Summarized Balance as of December 2021
    - Transaction Detail January 2022 – June 2023
Banner Data Migration Milestones

- General Person Migration & Synch: May 2022
- Catalog Load: September 2022
- Curriculum Load (Programs): September 2022
- Faculty/Advisor Records: December 2022
- Financial Aid Data to support 23-24 AY: January 2023
- General Student & Related Data: February/March 2023
- Institutional Academic History & Transfer History: February/March 2023
- Awarded Degrees: February/March 2023
- Supplemental Financial Aid Load – Spring 2023: May/June 2023
- Account Receivable Balance Load: July 2023
- Supplemental Faculty/Student/History – Spring 2023: July 2023
- Supplemental Financial Aid – Summer 2023: August 2023
- Supplemental Faculty/Student/History – Summer 2023: August 2023
- IRDB & Extracts for CT State (priority order): September 2023
**Go-Live Milestones**

**Go-Live 3rd Quarter 2022**
- Finance - July
- HR/Payroll - August
- Student/Catalog – September
- Student/Curriculum – September

**Go-Live 1st Quarter 2023**
- myCTState - March
- CRM Advise (Incoming)* - March
- DegreeWorks* - March
- EMS (Academics)* - March

**Go-Live 4th Quarter 2022**
- CRM Recruit* - October
- Financial Aid* - November
- Student/Schedule - December

**Go-Live 2nd Quarter 2023**
- Student* Fall 2023 Reg – April 4th
- Student* WDCE Reg - April

**Go-Live 3rd Quarter 2023**
- Student A/R & TouchNet - July
- CRM Advise (All) – July
- EMS (Events) - July
- CT State Classes Begin! 08/29

* Concurrent operations of 12-College and CT State Banner & 3rd party applications.
3rd Quarter 2022

➢ Finance – July Live!
  o New Chart of Accounts for CT State
  o Online Requestions & Approvals

  Training Available – Tuesdays, 11AM & 2PM
  email: CSCU-ProcurementSSO@commnet.edu to sign-up

➢ HR/Payroll – August Live!
  o 7 of 9 Payrolls Fed to Finance
  o Recoding & CF2 Pages now Deployed

➢ Catalog/Curriculum – September Live!
  o CT State UG & WDCE Courses Loaded
  o UG & WDCE Programs Loaded
  o Academic Operations & WDCE Validating
4th Quarter 2022

- CRM Recruit – October Live!

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- Financial Aid – November Live!
  1,712 Aid Applications Received to-date!

- Faculty & Advisor Data – December Live!
  6,520 Records Imported
1st Quarter 2023

- End to End Testing & Signoff - February
- myCTState – March
- Banner 9 Self-service – March
- CT State CRM Advise - March
- CT State DegreeWorks - March
- CT State EMS - March
Registration Begins!

- CT State Fall 2023 Registration Opens – April 4th
- CT State WDCE Registration Opens – April 10th
3rd Quarter 2023

- Student A/R & TouchNet – July
  - Account Balance Load & Reconciliation 6/28 - 7/3
  - Fall 2023 & WDCE Fee Assessment & Bills 7/5

- CT State CRM Advise – July
  - 12-College CRM Advise Data Merge into One College CRM Advise
  - 12-College CRM Advise Shutdown

- CT State EMS Events - July
  - Events Management & Room Reservations
August 29th, 2023
CT State Classes Begin!
Key Configuration Changes
Presented by Lourdes Cruz

Remain Calm – It’s Still Banner!
Term Codes

- Collapsed - No Longer College Specific
- Workforce Development/CE (WDCE) - Separate Year-long Term

Term Definition - Standardized across CSCU
- Digits 1-4: Ending Academic Year
  - 2024 = 2023-2024 academic year
  - 2025 = 2024-2025 academic year
- Digits 5-6: Term Designator
  - 00 = WDCE
  - 03 = Concurrent Enrollment
  - 10 = Fall
  - 20 = Winter
  - 30 = Spring Break (CSUs only)
  - 40 = Spring
  - 50 = Summer

Part of Term

Term Code Examples:
- 202400: WDCE 2023-2024
- 202403: Concurrent Enrollment 2023-24
- 202410: Fall 2023
- 202420: Winter 2023-2024
- 202440: Spring 2024
- 202450: Summer 2024
Level Codes

- Collapsed - No Longer College Specific

- Credit Level
  - UG – Undergraduate
    (*1 Levels will exist in legacy academic history, but no longer used.)

- WDCE Levels
  - BI – Business & Industry
  - PE – Personal Enrichment
  - WD – Workforce Development
    (*2 Levels will exist in legacy academic history, but no longer used.)
Program Codes

- Approved Credit Programs
  Programs by School - Connecticut State Community College - Acalog ACMS™

- Aligned – All Alpha & Not College Specific

- Credit Programs 1:1 (Major)

- Naming Convention - Credit
  - Major Code, e.g., ACCT...
  - Degree Code, e.g., AA, AS...
  - Program Category, e.g., AOS, TAP...

- General Studies and Liberal Arts & Sciences
  - Separate Programs for each Area of Study (AOS)

Program Examples:
- ACCT-AS  Accounting
- ACCT-CC  Accounting Certificate
- ARTT-AA-TAP  Art Studies
- GSAH-AS-AH  General Studies (Arts & Humanities)
- GSAH-AS-BH  General Studies (Business & Hospitality)
- GSAH-AS-ET  General Studies (Engineering & Tech)
- GSAH-AS-NH  General Studies (Nursing & Health)
- GSAH-AS-SB  General Studies (Social & Behavioral Science)
- GSAH-AS-SM  General Studies (Sciences & Mathematics)
Program Codes

- Aligned – All Alpha & Not College Specific

- WDCE Programs 1:Many (Major)

- Naming Convention – Non-Credit
  - Umbrella Category
  - WD – Indicating WDCE Program
  - Major Code – If Applicable-

WDCE Program Examples:
- ACCT-WD Accounting
- AOP-WD Administrative Office Procedures
- BOAT-WD Boating
- CANB-WD Cannabis Studies
- EKG-WD Electrocardiogram
- PHLB-WD Phlebotomy
- MASG-WD-MASG Massage Therapy
- NURS-WD-PCTA Patient Care Technician – Advanced
- NURS-WD-PCTB Patient Care Technician – Basic

NOTE – program codes beginning with college letter designator will exist to support legacy academic transcripts.
Major Codes

- Standardized – Not College Specific
- 4-Character Alpha

**Major Examples:**

- ACCT Accounting
- AUTO Automotive Technology
- EKGT EKG Technician
- OSHA OSHA

NOTE – major codes beginning with college letter designator will exist to support legacy academic transcripts.
Subject & Course #s

- Subject Codes Standardized – Not College Specific
- Subject/Discipline Code Format - 3-4 Character – No Asterisks

Subjects (UG) Examples:
- CAD  Computer Aided Drafting/Design
- EDUC  Education
- WMTR  Water Management and Treatment

Subjects (WDCE) Examples:
- AOP  Admin Office Procedures
- EKG  Electrocardiogram
- SPIN  Special Interest Courses
Subject & Course #s

- Course Number Ranges – Have Meaning
  - 0000 – 0899: Workforce Development and Personal Enrichment
  - 0900 – 0999: Developmental Courses
  - 1000 – 1999: First-year Courses, or Prerequisite for Advanced Courses
  - 2000 – 2999: Second-year Courses

- Second Digit – Represents Specific Area of Focus

- Third & Fourth Digits – Sequential or Reserved Designator
  - xx80 - Test Prep Course
  - Xx90 – Seminar/Capstone
  - Xx91 – Travel Abroad Experience
  - Xx92 – Professional Practice Experience
  - Xx93 – Optional Clinical Experience
  - Xx94 – Clinical Experiences/Co-Op
  - Xx95 – Internships/Practicum
  - XX97 – Elective (for transfer-in use)
  - Xx98 – Special Topics – courses not in department’s permanent curriculum
  - Xx99 – Independent Study
CRNs – Course Reference Numbers

- 5-digits

- Not Campus Specific
  - Campus Code of Section Identifies Location

- Credit Sections
  - One-up Number Starting with Term Designator, e.g., 10, 20, 40, 50
    - Fall: 10001, 10002; Winter: 20001, 20002; Spring: 40001, 40002; Summer: 50001, 50002

- Concurrent Enrollment
  - One-up Number Starting with 70, e.g., 70001, 70002...

- Workforce Development / Continuing Ed
  - One-up Number Starting with 80, e.g., 80001, 80002...
Campus Codes

- Actual Campus Locations

- 2-Character Alpha - primary/satellite campus locations, e.g.
  - AS – Asnuntuck
  - CA – Capital
  - DB – Danbury...

- HSC – High School
  - Actual high school location will be a building code.

- Military Locations – assigned unique campus code, e.g.:
  - NSB – Navy Submarine Base
  - CSB – Coast Guard Base...

- Correctional Facilities - assigned unique campus code, e.g.:
  - XCH – Cheshire Correctional
  - XYK – York Correctional...
How will it be assigned?
- For new students - selected during application process.
- For continuing students – assigned during data migration.

Will be:
- Managed on the General Student record.
- Associated with the Student’s primary curriculum.
- The foundation of the CT State transcript.

Will dictate:
- Where services will be provided, e.g., GP Advisor, Faculty Advisor, counseling, etc..
- Where students will attend commencement.
- Eligibility for campus specific programs.
- Campus specific fees.
Home Campus - Implications

- Dictates Legacy Transcript – Foundation of CT State UG Transcript
- Residential Credit Requirement – Earned/Transferred to Home Campus
**Home Campus – Scenario/Outcome**

**Scenario:** Student attending multiple colleges
- Manchester Legacy Transcript - Designate “Home” campus
  - 15 Manchester institutional credits
  - 3 Tunxis transfer credits
- Tunxis Legacy Transcript
  - 3 Tunxis institutional credits
  - 6 Eastern transfer credits
- Three Rivers Legacy Transcript
  - 6 Three Rivers institutional credits

**Outcome:** CT State UG Level Transcript – Post Migration
- 15 Manchester institutional credits
- 3 Tunxis transfer credits
- Credits toward residency requirement = 18
- Credits applied to Financial Aid = 18
Roles & Responsibilities

- Gayle Barrett - AVP Enrollment and Retention Services
- Diane Clokey - Director of Catalog and Special Projects
- Argelio Marrero - Director of Reporting and Compliance
- Steve Mendes - Director of Online Student, Faculty, & Advisor Services
- Jennifer Mueller - Coordinator of Workforce Development
- Ryan Pierson - Director of Scheduling & Online Programs
- Anita Sparrow - Registration & Academic History
- Susan Winn - Degree Audit Technology

- Noel Rosamilio - Manager of Enrollment Operations
  - 3 Regional Directors of Enrollment Services
    - Jim Connelly
    - Kevin Kelley
    - Jean Main
Next Step

- January - Finalizing Security Banner Access - CT STATE
- February – End-to-End Testing
  - OCB Staff Training
    - Advising
    - Registration
- March - August
  - Trainings continue for OCB
  - My CTSTATE Videos
    - Faculty
    - Students
Live Q & A

Questions may be entered in the chat...
Frequently Asked Questions (FAQs)

https://www.ct.edu/merger/faqs#academic